



HARLEM TOWNSHIP DIVISION OF FIRE

**3883 S. St. Rt. 605
Galena, Ohio 43021**

Thomas O'Brien – Fire Chief

Application for Employment Page 1 of 4

Date Submitted _____ (to be completed by Township)

Name _____ Date _____
Last First Middle

Address _____

Telephone _____ E-mail: _____
Home Work Other (Specify)

Social Security# _____ Birthdate _____

Position Applying: Full-Time (); Permanent Part-time (); Part time (); Auxiliary ()

Marital Status: () Single () Married () Divorced () Widowed # Of Children _____

Do you hold a current Ohio Driver's License? _____ (y/n)

Driver's License # _____

Do you have any physical restrictions? _____ (y/n) If yes, please explain on back.

Do you have any allergies? _____ (y/n) If yes, please explain on back.

Do you take any prescription medications? _____ (y/n) If yes, please explain on back.

Any felony convictions? _____ (y/n) If yes, please explain on back.

NOTICE

It is the fundamental policy of Harlem Township to provide equal opportunity in all its operations and in all areas of employment practice and to assure that there shall be no unlawful discrimination against any employee or applicant for employment on the grounds of race, color, religion, sex, national origin, or handicap. We request that any resume or information submitted not include information indicative of race, color, religion, sex, national origin, or age.



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Education Completed	Name of School	Type of Degree / Certificate	Grade
High School	_____	_____	_____
College, University or Technical School	_____	_____	_____
College, University or Technical School	_____	_____	_____
Other: EMT, EMT/A EMT/P, FF II, etc.	_____	_____	_____
Other	_____	_____	_____
Other	_____	_____	_____

Please provide resume and attach to this application prior to submission.

Training Certificate

For appointment as a firefighter, pursuant to the Ohio Revised Code 505.38, an applicant is required to hold a certificate issued by the State Board of Education under Ohio Revised Code 3303.07 evidencing his or her satisfactory completion of a firefighting training program.

Do you have an up-to-date fire certificate? _____(y/n)

Level of Certification: _____

Do you have a certificate of accreditation as an Emergency Medical Technician:

Basic, Intermediate, or Paramedic? (y/n) _____

Level of Certification: _____



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Employment Record (List most recent employer first)

Present Employer: _____

Address _____ Phone # _____

Dates employed: _____ May we contact? _____

Titles & Duties: _____

Supervisor: _____ Reason for leaving: _____

Previous Employer: _____

Address: _____ Phone # _____

Dates employed: _____ May we contact? _____

Titles & Duties: _____

Supervisor: _____ Reason for leaving: _____

Previous Employer: _____

Address: _____ Phone # _____

Dates employed: _____ May we contact? _____

Titles & Duties: _____

Supervisor: _____ Reason for leaving: _____



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References: Give the names of three persons not related to you whom you have known for at least one year.

	Name	Address	Business	Phone
1.	_____			
2.	_____			
3.	_____			

"I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand and agree that, if employed, falsified statements on this application, whether job related, shall be grounds for immediate dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

I understand and agree that, if hired, my employment and my continued employment are conditioned on my authorizing Harlem Township to receive information from the Ohio Bureau of Motor Vehicles relating to my driving record, and any traffic violation points, pursuant to Ohio Revised Code 4507.40 that I have accumulated. Accumulation of more than six such points during any 24-month period may, in the sole discretion of the Harlem Township Board of Trustees, be grounds for immediate dismissal.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time, with or without cause, for any reason or no reason at all, and without any prior notice, except that after successful completion of a 12 month probationary period firefighters may only be terminated as provided by sections 733.35 to 733.39 of the Ohio Revised Code. The 12-month probationary period shall commence as soon as the newly hired firefighter has received the certification required under Ohio Law for the position filled and during the 12-month probationary period firefighters are employees at will and may be terminated at any time with or without cause, for any reason or no reason at all and without prior notice. This application will be kept on file for a period of 12 months from the date of receipt.

Signature: _____ Date: _____